

To:
Designated Premises Supervisors,
Licence Holders and Off Licence staff
Hayes Town Centre

Date: 2nd December 2016

Reference: MET/LBH/16/

Dear Sir/Madam,

**THE PREVENTION OF CRIME AND DISORDER
THE LICENSING ACT 2003**

We, as the Police and Council Licensing Authority, are writing to you to make you aware of a number of issues concerning licensed premises and alcohol misuse, which have been reported to us over recent months.

We have received a number of complaints and concerns from the local community, businesses and community representatives, who have made us aware of increasing levels of antisocial behaviour, violence and intimidation around the Hayes Town area. These issues are also deterring visitors and shoppers from the area.

A summary of some of the ongoing issues include:

- Presence of street drinkers congregating in the street and intimidating local businesses;
- The presence of drug paraphernalia being sold by local retailers;
- Increasing levels of violence amongst the street drinking community;
- The availability of cheap, high strength alcohol

The Police and Council are taking action to address these issues, for example, the establishment of a dispersal zone to enable Officers to remove individuals from the area, and Licensing enforcement action taken against off licence premises who are found to be contravening the regulations.

Now, we need your assistance in being able to tackle these problems further and would like to remind you of your responsibilities as licence holders and hope that you will ensure that your businesses are operating according to the licensing regulations.

You are reminded of the following:

1. It is an offence to sell to individuals who appear to be drunk and this may result in a criminal conviction and fine.
2. As licence holders and persons responsible for running licensed premises, you have a responsibility to ensure that crime and disorder is prevented. You can do this by ensuring that all shop staff are trained on licensing responsibilities and that you are

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London Borough of Hillingdon,
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not encouraging any illegal activity to take place in or away from your premises i.e. street drinking or drug taking.

3. You are required to comply with your premises licence conditions. We would advise that you check your premises licence document to see exactly what is required.
4. As responsible retailers, you should be reporting any incidents of crime, disorder or intimidation to the Council and/or Police Officers.

The Police and Council Licensing Officers will carry out checks on licensed premises to ensure that they are being run in the manner we would expect. When we visit your premises, we will need to be satisfied that you are doing all that you can to ensure that crime and disorder is prevented. If you are unsure of how to do this, please contact us for further advice.

You are reminded that your premises licence may be reviewed at any time and that enforcement action may be instigated by the Council, The Police or both and that both agencies will work together to address issues in the community.

If you are unsure of your responsibilities or would like advice on what you can do to address these issues, please contact either the Police Licensing Team or the Council Licensing Team, who can offer you assistance.

It is your community; please help to make it a safer place to live, work and visit.

***Police Licensing Team
Hillingdon Borough***

***Licensing Service
London Borough of Hillingdon***